

The Sage Colleges

65 1st Street
Troy, New York 12180

140 New Scotland Avenue
Albany, New York 12208
sage.edu

Sample letter to direct a Charitable IRA Rollover to The Sage Colleges

Dear Plan Administrator:

I direct you to make a qualified charitable distribution (QCD) of \$_____ to The Sage Colleges, a 501(c)(3) public charity that is qualified to receive charitable IRA distributions under the provisions of the Protecting Americans from Tax Hikes Act of 2015 (PATH Act). This QCD should be made from the _____ (name on IRA account), account number _____. It is my intent to make this charitable distribution by _____, **2018**. I am over 70 ½ years of age. My date of birth is _____.

Thank you for your prompt attention to this matter. Please contact me at _____ (phone number) immediately with any questions or reasons for any substantial delay in completing this QCD by the aforementioned date.

Sincerely,

(Donor's name as listed on the IRA)

RUSSELL SAGE COLLEGE

SAGE COLLEGE OF ALBANY

ESTEVEZ SCHOOL OF
EDUCATION

SCHOOL OF HEALTH SCIENCES

SCHOOL OF MANAGEMENT

SCHOOL OF PROFESSIONAL
& CONTINUING EDUCATION

RUSSELL SAGE ONLINE

This QCD to The Sage Colleges should be delivered to:

Robin Dickinson-Sawyer
Director, Advancement Resources
The Sage Colleges
65 1st Street
Troy, NY 12180
sawyer@sage.edu

Be. Know. Do.
MORE